



STATE OF WISCONSIN DEPARTMENT OF MILITARY AFFAIRS TRANSFER OPPORTUNITY



April 27, 2020

SCHEDULE AND PAY RANGE: (81-04)

CLASSIFICATION: Cadet Specialist Supervisor

WORKING TITLE: Assistant Commandant of Cadets

TYPE OF VACANCY: Permanent Classified/Full-Time

LOCATION: National Guard Challenge Academy, Fort McCoy

SUPERVISOR: Jon BURbach – Commandant of Cadets

CONTACT: Steve Janisch – email Stephen.Janisch@wi.gov.

WHO MAY APPLY:

Employees within the DMA who are in a pay range counterpart to 12-64 or 81-04, those who have reinstatement eligibility to one of these levels, and those at a higher level for voluntary demotion.

JOB DUTIES:

These positions will assist with administering the personal development and non-academic skills training of “At-risk” youth (cadets) enrolled in the WINGCA which is an educational program for 16 - 18 year-old high school dropouts in a strict, military environment. These positions supervise several team leaders and assist with academic teachers and counselors (treatment team). If hired, you would be responsible for providing security, welfare and development of cadets; develop and coordinate staff training, and maintain staff and cadet records; assist with development of, supervision and implementation of programs such as military drills and ceremonies, recreational activities, physical fitness and off site work projects; responsible for evaluating and overseeing cadet training in areas of errors in thinking, behavior modification, sexual responsibility, anger management, social skills, independent living skills and alcohol or drug abuse; evaluate and monitor off-site work projects, community service programs, facility maintenance, and other activities related to the non-academic phase of training

KNOWLEDGE, SKILL, & ABILITIES:

Safety and security standards; methods of instruction, supervision, counseling and training in a military, educational and correctional setting; ability to use, maintain and repair equipment utilized in outdoor adventure and recreational activities; first aid and lifesaving; effective oral and written communication skills.

DEPARTMENT OF MILITARY AFFAIRS • STATE HUMAN RESOURCE SERVICES

2400 WRIGHT STREET • P.O. BOX 14587 • MADISON, WISCONSIN 53714-0587

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SPECIAL REQUIREMENTS:

Must possess or have the ability to obtain a valid driver's license upon appointment. Also must attend and complete a Crisis Prevention Training Course, if appointed. Due to the interaction with youth required for this position, a criminal background check will be conducted on the successful applicant

HOW TO APPLY:

If you are interested in being considered for this position, please submit a resume and a letter of interest describing how your training, education and work experience has prepared you for the duties and responsibilities of this position. Submit these materials by way of email to the contact listed above no later than 3:30 pm on Wednesday, May 6, 2020.

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